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[www.wistovvillage.info](http://www.wistovvillage.info) ONCE APPROVED BY THE COUNCIL.

A meeting of Wistow Parish Council took place on Tuesday 28<sup>th</sup> February 2023 at 7.30pm at the Village Hall, Manor Street, Wistow, Cambs.

**02.23.01**      **Present**

**02.23.01.01**    Cllr. C Leaton (Chair) and Cllrs. C Bradford, T Harris, G Smith and N Twigden.

**02.23.02**      **In Attendance**

**02.23.02.01**    Mr. M Woolhouse – Clerk to the Parish Council  
Cllr. C Lowe – HDC

**02.23.03**      **Apologies for Absence**

**02.23.03.01**    Cllr. N Simms, Cllr. S Corney - CCC and Cllr. A Costello – HDC

**02.23.04**      **Declarations of Interest**

**02.23.04.01**    Declarations were noted for all Parish Councillors as Trustees of the Village Hall. There were no other pecuniary interests to declare.

**02.23.05.**      **Public Participation**

**02.23.05.01**    One member of the public – Mr C Williams, representing Wistow Village Hall - was present.

**02.23.06**      **District and County Councillor reports**

**02.23.06.01**    Cllr. Lowe - HDC

Jo Lancaster – MD @HDC

Ms Lancaster had retired as Managing Director of the council and the role would be filled on an interim basis until a permanent successor was recruited.

Climate Emergency

HDC had declared a climate emergency.

Domestic Rubbish Collection – Green Bins

Cllr. Lowe reported that HDC would charge for domestic garden waste bins

**02.23.07 Approval of minutes of meeting held on 31<sup>st</sup> January 2023**

**02.23.07.01** The Meeting considered the minutes of the meeting held on 31<sup>st</sup> January 2023 and it was resolved unanimously that they be and are approved and be signed by the Chair of the Meeting.

**02.23.08. Matters Arising and Action Log**

**02.23.08.01 Village Hall**

The Clerk reported on the outcome of the soundings he had undertaken regarding making a financial contribution to the Village Hall Committee (“WVH”) which showed a desire to see the village hall thrive and a majority of councillors wished to grant £1,000 for the current financial year. **It was agreed that £1,000 be paid to Wistow Village Hall Committee as a contribution towards the Hall’s running costs and to review making further contributions during the next financial year.**

The Clerk further reported that HDC had been approached, as freeholder of the playing field, and had given a one off permission to hold the event SUBJECT to WVH arranging sufficient insurance to meet its potential liabilities at the playing field and arranging adequate security for the event.

He added that the Council was finalising an analysis of potential issues and risks that WVH must resolve before the Council would consent to the use of the playing field but that it would be finalised in time for the next WVH committee meeting. Cllr Lowe commented that grants for the village hall may be available from HDC and agreed to provide details.

Cllr. Lowe agreed to contact Mr Williams with details of available HDC grants.

**02.23.08.02 Flooding**

Cllr. Smith reported that he had received an email from Cambs. ACRE relating to work on water courses across the county it was undertaking for Anglian Water, including the pumping station and culverts by the bridge. Cllr. Smith added that Cambs ACRE had agreed to attend the forthcoming meeting with Cllr. Smith, Mr Pye, CCC and the Environment Agency to consider steps being taken to manage flood risks in the village.

The Flood Group intended to apply for a £1,500 grant from the Environment Agency to fund a camera to monitor water levels at the bridge.

Cllr. Smith added that the group would welcome a couple more members ideally from “Upper Wistow”

**01.23.08.03 Grant Funding**

The Clerk reported that he had yet to receive a reply from Ramsey Rotary Club to the request for funding and noted that the Secretary to Red Tiles Trust felt that an application based on energy efficiency was unlikely to succeed for the areas for which funding was sought.

**02.23.08.04** ESPO and Electricity supplies

The Clerk reported that he had signed and returned the framework agreement to ESPO. In addition he had sent an email to Total Energies (the supplier) reminding that they had not responded to his previous email and also that the Council had not paid any of their bills because he had not evidence to confirm that they were correct.

**02.23.08.05** Coronation

It was agreed to plant an oak tree on the village green. Cllr. Harris agreed to obtain prices for its purchase and also a quote from Mr Jackson for its installation.

**02.23.08.06** Wicksteed Leisure

The Clerk reported that Wicksteed had not requested payment and it was agreed to consider the quality of the work undertaken for making payment.

**02.23.09** Planning

**02.23.09.01** The meeting noted that the following application had been considered between meetings and that there were no issues to consider.

- 5 Kingston Way – tree maintenance.

**02.23.09.02** The following application was considered

- Proposed thermal incinerator – Old Brickworks, Warboys

The meeting discussed the matter and the Clerk was requested to investigate grounds to oppose the application.

**02.23.10** Finance

**02.23.10.01** The Meeting approved the accounts for payment: 31<sup>st</sup> January 2023.

Date	Ref No	Payee	Description	Amount £
28.02.2023	online	Mr. M Woolhouse	Net pay February 2023	312.00
28.02.2023	online	Mr. M Woolhouse	Zoom reimbursement	14.39

**02.23.10.02** The Meeting noted the income and expenditure account for February 2023.

**02.23.10.03** The Meeting noted cash book and other files for February 2023.

**02.23.10.04** The Meeting noted the bank reconciliation for February 2023.

**02.23.10.05** The Meeting noted bank balances, charges and interest for February 2022.

**02.23.11**      **Traffic, Highways & Road Safety.**

**02.23.11.01**      The Meeting noted both previously circulated correspondence and noted that the majority of temporary traffic restriction orders was due to utility works but one was for reinstating the road surface at the junction of Mill Road and Bance Court.

**02.23.12**      **Policing Matters**

**02.23.12.01**      The meeting noted that there was nothing to report.

**02.23.13**      **Village Maintenance**

**02.23.13.01**      There was nothing to report in addition to other items throughout the minutes.

**02.23.14**      **Correspondence and Communications**

**02.23.14.01**      The meeting noted the previously circulated correspondence.

**02.23.15**      **Verbal reports from Parish Councillors on matters arising from their portfolio responsibilities**

**02.23.15.01**      Litter

Cllr Leaton reported that the next litter pick would be held on 25<sup>th</sup> March 2023 as part of Keep Britain Tidy week. The Meeting noted that there was a resident who regularly undertook litter removal.

**02.23.15.02**      Playground

There was nothing additional to report other than the progress in respect of the party planned by the Village Hall Committee and the non-payment of Wicksteed's invoice.

**02.23.15.03**      Countryside

In Cllr. Gregory's absence there was nothing to report.

**02.23.15.05**      Website

Cllr. Leaton reported that she had contacted Abbey School inviting them to consider updating the website as a study exercise for their pupils. Apart from an acknowledgement they had not responded. It was suggested to ask Mrs. Simms if she was aware of any website designers.

**02.23.15.06**      Highways

In Cllr. Simms absence there was nothing to report.

**02.23.15.07**      Trees and Grass

It was noted that Mr. Jackson had started to cut the grass reflecting the warm weather.

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**02.23.16**      **Monthly Audit**

**02.23.16.01**    Cllr. Harris agreed to be Auditor for March 2023.

**02.23.17**      **Items for discussion at the next meeting**

**02.23.17.01**    There were no items for discussion at the next meeting.

**02.23.18**      **Date of next meeting:**

**02.23.18.01**    The next meeting will be held at in the Village Hall at 7.30pm on Tuesday 28<sup>th</sup> March 2023.