WISTOW PARISH COUNCIL

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Clerk: Jessica Knights
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MEETING	Full Council
TIME	7.30pm
DATE	Tuesday, 28th January 2025
VENUE	Village Hall, Manor Street, Wistow, Cambs
MEMBERS	6
QUORUM	3
VACANCIES	1
PRESENT	Cllr Leaton (Chairman), Cllr Simms (Vice Chairman), Cllr Smith, Cllr Twigden & Cllr Boulton

MINUTES

Open	7:30pm
01.25/1	**Welcome and to receive and approve Apologies for Absence** No apologies were received for District Cllr Costella, County Cllr Corney or Cllr Gregory. District Cllr Lowe provided her apologies in advance which have been accepted by the Council.
01.25/2	**To receive Declarations of Interest** No declarations received.
01.25/3	**Public Participation** 2 members of the public were present. **Tractors speeding during harvest** A resident confirmed he has emailed the local MP for assistance and is currently waiting for a response. Cllr Simms confirmed that there has been a 4% decrease in speeding according to the data from the new speed camera. For any action to take place, the Police need to be present which has proved difficult in the past due to Police resources. The residents confirmed they may place cars on the road to slow the tractors down. The Council confirmed they can legally do this but confirmed they do not endorse the same. Clerk to enquire with neighboring Parishes to see if they are having similar issues and if a joint plan of action can be taken.

	Mill Road – Vans/Cars parked on pavement A resident expressed concern over multiple vans being parked on the pathway causing limited access to the path. Clerk confirmed she will write to the company/person in question.
01.25/4	**<u>District Councillors and County Councillor reports</u>** **<u>District Cllr Lowe (via email)</u>** • the Net Zero Villages - Expression of Interest deadline is 26 January. • East - West Rail consultation deadline is 24 January • The Devolution White Paper for English Councils - in its early stages. Envisage Residents will see the changes around 2028. HDC are in the 2nd phase, so the good news is that the County and Mayoral elections will be taking place in May. District Council elections should be going ahead in May 2026.
01.25/5	**<u>Minutes of last meeting</u>** All approved the minutes of the meeting held on 26th November 2024 and were signed by the Vice-Chairman.
01.25/6	**<u>Matters arising log or carried forward from the previous meeting</u>** a. **Flooding** - Cllr Smith has obtained funding of £1,500 from CCC and EA and stock has been replenished. Cllr Smith noted that Wistow has been on flood alert for 5 consecutive months. - Cllr Smith & Simms confirmed the junction on Harris Lane is being affected the most. - All agreed for Clerk to contact Highways for a site visit again. - Cllr Smith and all others agreed that in the best interest for village, locked gates would be beneficial when flooding occurs and Cllr Smith will take this up further with District Cllr Lowe. **b. Highways** - This section was answered in the public participation. **c. Operations** - All approved Equality Policy, Action Plan, Grant Policy, Risk Management Scheme & Strategy, Accessibility Policy, Unreasonable/Vexatious Complaints, Publication Scheme, Financial Regulations, Community Engagement and Training Policy. Cllr Boulton queries compliance with all policies. Clerk confirmed that Council as a whole is compliant and will be providing a refresher on Councillor roles, responsibilities and duties. - All approved data shredding (£95 plus VAT min charge and 45p per kg thereafter.) - Cllr Leaton stated it would be nice to have a joined-up approach with Village Hall and Three Horseshoes Pub for the 80th anniversary of VE Day on 8th May 2025. Cllr Boulton said he would discuss this with both parties.

01.25/7 — **Clerk's Report**

Operations

- Invoice sent to PCC for grass contribution on 06.01.25 and cheque received 20.01.25.
- Various policies have been prepared and updated.
- VAT refund applied on 13.01.25 for £549.99 which was received on 20.01.25.

Highways

- Response submitted to Capital Maintenance Funding regarding improvements/funding on 02/12/24.
- Contact made with Woodhurst PC to enquire about their experience with HGV/Tractors. WPC have reached out to the community to obtain volunteers for speed watch to help with the new launch of HGV/Tractor watch in conjunction with the neighbourhood police. WPC require a minimum of 6 volunteers, only 1 volunteer has come forward.
- CCC asked for update on grass maintenance and areas Wistow PC manage on behalf of CCC. Response submitted 02/12/24.
- A report has been submitted in relation to the path outside the Three Horseshoes Pub.

Precept

- Precept amount of £17,000 has been confirmed to HDC on 02/12/24.

01.25/8 — **Notification of planning items**

Previous

Porch House Manor Street Wistow (ref 24/02084/LBC) – no objection.

Toll Farm Wistow Toll Wistow (ref 24/02056/FUL) – no objection.

01.25/9 — **Finance**

All approved the following payments for payment on 31st January 2025.

Payee	Description	Amount
Clerk	Payroll	£584.33
Emma Jackson	Grass maintenance	£TBC

All reviewed, noted and agreed the following for January 25:

a. Income and Expenditure Account.
b. Cash book and other files.
c. Bank reconciliation.
d. Bank balances, interest and charges in the current and deposit accounts.
e. Cash flow.
f. Review budget.
g. Monthly audit.

01.25/10 — **Correspondence and Communications**

All reviewed and noted the following correspondence:

	- HDC Local Plan Submission - CCC Budget Plan - Police & Crime Plan - Capital Maintenance Programme - Standards and Conduct Government Review.
01.25/11	**<u>Portfolio Responsibilities</u>** **a. Litter/village maintenance & Trees/Grass - Cllr Leaton-Kemp** Cllr Leaton confirmed she would review diary for annual litter pick in April. Cllr Leaton stated that slab for water butt from grass contractor hasn't been completed. Clerk to chase this up. **b. Playing field - Cllr Twigden** No further comments. **c. Countryside - Cllr Gregory** Not present **d. Website/ Operations – Clerk** No further comments. **e. Highways - Cllr. Simms** No further comments **f. Flooding/Neighbourhood Watch - Cllr. Smith** No further comments **g. Village Hall & Finance Auditing – Cllr Boulton** No further comments.
01.25/12	**<u>Matters for future consideration</u>** - 20mph funding 25/26
01.25/13	**<u>Dates of next meeting</u>** Parish Council Meeting on Tuesday 25th February 2025 in the Village Hall at 7.30pm. Cllr Smith provided his apologise in advance due to holiday which was accepted by the full Council.
Close	**8:31pm**