



WISTOW PARISH COUNCIL

Clerk: Jessica Knights

E-mail: parishclerk@wistowcambsparishcouncil.gov.uk

Tel: 07401 733818

NOTICE OF MEETING	Council Meeting
TIME	7.30pm
DATE	24 th February 2026
VENUE	Wistow Village Hall, Manor Street, Wistow, Cambs, PE28 2QB (w3w ///passages.surpasses.skate)
MEMBERS	6 – Cllr Leaton (Chairman), Cllr Simms (Vice Chairman), Cllr Cook, Cllr Gregory, Cllr Rice & Cllr Forster
QUORUM	3
VACANCIES	1

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960 section 1(1).

Jessica Knights, Clerk & RFO to Wistow Parish Council

Date: 18th February 2026

J.Knights

AGENDA

- 02/26.01 WELCOME AND TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
LGA 1972 s85(1) & (2) requires Parish Councillors to provide a reason for their absence & for that reason to be approved by a majority vote at the meeting.
To receive and approve apologies for absence.
- 02/26.02 TO APPROVE AND SIGN THE MINUTES OF PREVIOUS MEETING**
To consider, approve and sign the minutes of the Council Meeting held on 27th January 2026 as a true record.
- 02/26.03 TO RECEIVE DECLARATIONS OF INTEREST**
Councillors must declare any pecuniary or other interests in relation to any agenda item. Councillors must leave the room before any discussion on the disclosed interest, whether during the public forum or elsewhere on the agenda. Councillors cannot remain to hear or make representations unless, accordance with Standing Orders S.13 a dispensation requests must is made which must be

in writing and submitted to the Proper Officer before or at the start of the meeting. The Proper Officer's decision is final.

02/26.04 PUBLIC PARTICIPATION

At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. To allow 15 minutes (3 minutes per person) for any members of the public. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified therefore the Council cannot lawfully make decisions under this item.

02/26.05 DISTRICT COUNCILLORS AND COUNTY COUNCILLOR REPORTS

To receive reports from District and County Councillors.

**02/26.06 BUSINESS TO BE TRANSACTED
COUNCIL OPERATIONS**

- a. Following resignation of Geoff Smith, discuss and agree re-allocation of responsibilities of bank signatory, Flood Group representative and personnel committee.
- b. Nominate one member to deliver nomination papers for elections in May 2026 and review expressions of interest.
- c. Review and approve GDPR data map policy.
- d. Review and approve updated Privacy Policy.
- e. Review and approved updated Emergency Plan Policy.
- f. Review and approve updated Business Plan.
- g. Review and agree proposal on Local Government Reorganisation (LGR).

02/26.07 BIODIVERSITY

- a. Review and consider biodiversity updates.

02/26.08 COMMUNITY & HIGHWAYS

- a. Review feedback from the community on the 20mph speed limit (report enclosed) and decision whether to proceed with Local Highways Initiative (LHI) funding.
- b. Review and consider additional bridge weight sign.

02/26.09 PLANNING

- a. Windsong, Mill Road (25/02370 HHFUL) – approved under clerk's scheme of delegation.

02/26.10 CLERK'S REPORT

Report containing activities affecting and pertaining to the Parish are enclosed in the meeting papers.

02/26.11 FINANCE

To approve accounts for payment on 27th February 2026. Please refer to enclosed meeting papers.

02/26.12 To review and approve the following. Please refer to enclosed meeting papers.

- a. Income and Expenditure Account.
- b. Cash book and other files.
- c. Bank reconciliation.
- d. Bank balances, interest and charges in the current and deposit accounts.
- e. Cash flow.
- f. Review budget.
- g. Monthly audit.

02/26.13 **CORRESPONDENCE AND COMMUNICATIONS**

The following correspondence has been circulated to Councillors:

- Water Care Newsletter.

02/26.14 **MATTERS FOR FUTURE AGENDA ITEMS ONLY**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

To raise agenda items for the next meeting.

02/26.15 **DATE OF NEXT FULL COUNCIL MEETING**

Tuesday 31st March 2026 in the Wistow Village Hall at 7.30pm. To note that the Annual Parish Council Meeting and Annual Meeting of the Parish will take place on Tuesday 19th May 2026 at 6:30pm.