



WISTOW PARISH COUNCIL

Clerk: Jessica Knights

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NOTICE OF MEETING	Council Meeting
TIME	7.30pm
DATE	31 st March 2026
VENUE	Wistow Village Hall, Manor Street, Wistow, Cambs, PE28 2QB (w3w ///passages.surpasses.skate)
MEMBERS	5 – Cllr Simms (Vice Chairman), Cllr Cook, Cllr Gregory, Cllr Rice & Cllr Forster
QUORUM	3
VACANCIES	2

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960 section 1(1).

Jessica Knights, Clerk & RFO to Wistow Parish Council

Date: 24th March 2026

J.Knights

AGENDA

- 03/26.01 WELCOME AND TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
LGA 1972 s85(1) & (2) requires Parish Councillors to provide a reason for their absence & for that reason to be approved by a majority vote at the meeting.
To receive and approve apologies for absence.
- 03/26.02 ELECTION OF CHAIRMAN**
Following resignation of Chairman, Council to appoint a new Chairman until 11th May 2026 (term of office ceases to due election on 7th May 2026).
- 03/26.03 TO APPROVE AND SIGN THE MINUTES OF PREVIOUS MEETING**
To consider, approve and sign the minutes of the Council Meeting held on 24th February 2026 as a true record.
- 03/26.04 TO RECEIVE DECLARATIONS OF INTEREST**

Councillors must declare any pecuniary or other interests in relation to any agenda item. Councillors must leave the room before any discussion on the disclosed interest, whether during the public forum or elsewhere on the agenda. Councillors cannot remain to hear or make representations unless, accordance with Standing Orders S.13 a dispensation requests must be made which must be in writing and submitted to the Proper Officer before or at the start of the meeting. The Proper Officer's decision is final.

03/26.05 PUBLIC PARTICIPATION

At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. To allow 15 minutes (3 minutes per person) for any members of the public. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified therefore the Council cannot lawfully make decisions under this item.

03/26.06 DISTRICT COUNCILLORS AND COUNTY COUNCILLOR REPORTS

To receive reports from District and County Councillors.

**03/26.07 BUSINESS TO BE TRANSACTED
ASSETS & AMMENTIES**

- a. Review position regarding third defibrillator for the village to be located at the Village Hall.
- b. Review Operational Inspection of play equipment, quotes for remedial works and report prepared.
- c. Review and approve updated asset register.

03/26.08 BIODIVERSITY

- a. Review and consider biodiversity updates.

03/26.09 COMMUNITY & HIGHWAYS

- a. Review report prepared regarding dog fouling and unleashed dogs in public spaces and next steps.
- b. Review tree inspection audit and quotes for remedial works.
- c. Review response received from Highways regarding moving bridge weight signs and additional signs and any next steps.
- d. Armed Forces Day 2026 takes place on 27th June. Discuss ideas and proposals to celebrate this event.

03/26.10 COUNCIL OPERATIONS & GOVERNANCE

- a. Review and consider renewal of CAPALC's annual membership.
- b. Review and consider Martyn's Law Update.
- c. Review and approve updated H&S Policy and Closed Churchyard Risk Management Policy.

03/26.11 PLANNING

- a. Toll Farm Wistow Toll Wistow (ref 25/02037/OUT)– approved under clerk's scheme of delegation.

- 03/26.12 CLERK'S REPORT**
Report containing activities affecting and pertaining to the Parish are enclosed in the meeting papers.
- 03/26.13 FINANCE**
To approve accounts for payment on 31st March 2026.
- 03/26.14** To review and approve the following. Please refer to enclosed meeting papers.
- a. Income and Expenditure Account.
 - b. Cash book and other files.
 - c. Bank reconciliation.
 - d. Bank balances, interest and charges in the current and deposit accounts.
 - e. Cash flow.
 - f. Review budget.
 - g. Monthly audit.
- 03/26.15 CORRESPONDENCE AND COMMUNICATIONS**
The following correspondence has been circulated to Councillors:
- Water Care Newsletter.
 - CAPALC LGR Impact Assessment
 - C&P Combined Authority Newsletter
- 03/26.16 MATTERS FOR FUTURE AGENDA ITEMS ONLY**
Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.
To raise agenda items for the next meeting.
- 03/26.17 DATE OF NEXT FULL COUNCIL MEETING**
Tuesday 28th April 2026 in the Wistow Village Hall at 7.30pm. To note that the Annual Meeting of the Parish will take place on Tuesday 19th May 2026 at 6:30pm and the Annual Parish Council Meeting will take place on Tuesday 19th May 2026 at 7:00pm.