



## WISTOW PARISH COUNCIL

Clerk: Jessica Knights

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<b>NOTICE OF MEETING</b>	Council Meeting
<b>TIME</b>	7.30pm
<b>DATE</b>	24 <sup>th</sup> February 2026
<b>VENUE</b>	Wistow Village Hall, Manor Street, Wistow, Cambs, PE28 2QB (w3w ///passages.surpasses.skate)
<b>MEMBERS PRESENT</b>	5 – Cllr Leaton (Chairman), Cllr Simms (Vice Chairman), Cllr Cook, Cllr Rice & Cllr Forster
<b>STAFF</b>	Jess Knights, Clerk & RFO
<b>QUORUM</b>	3
<b>VACANCIES</b>	1

### MINUTES

<b>Open</b>	<b>7:30pm</b>
<b>02/26.01</b>	<b>WELCOME AND TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE</b> <b>RESOLVED:</b> No apologies received or accepted for Cllr Gregory.
<b>02/26.02</b>	<b>TO APPROVE AND SIGN THE MINUTES OF PREVIOUS MEETING</b> <b>RESOLVED:</b> Full Council approved the minutes of the Council Meeting held on 27 <sup>th</sup> January 2026 as a true record and were signed by the Chairman.
<b>02/26.03</b>	<b>TO RECEIVE DECLARATIONS OF INTEREST</b> <b>RESOLVED:</b> No declarations of interest declared.
<b>02/26.04</b>	<b>PUBLIC PARTICIPATION</b> Open 7:31pm. <b>RESOLVED:</b> Closed at 7:31pm as no members of the public were present.
<b>02/26.05</b>	<b>DISTRICT COUNCILLORS AND COUNTY COUNCILLOR REPORTS</b> Please appendix 1 for District Cllr Lowe's Report.  Cllr Lowe provided an update on County issues in County Cllr Martin's absence: <ul style="list-style-type: none"><li>- 20mph funding is open.</li><li>- Traffic lights have been approved at Wheatsheaf crossing.</li><li>- Looking for volunteers to help with school place appeals.</li></ul>

02/26.06

**BUSINESS TO BE TRANSACTED  
COUNCIL OPERATIONS**

- a. Following resignation of Geoff Smith, discuss and agree re-allocation of responsibilities of bank signatory, Flood Group representative and personnel committee.  
**RESOLVED:** Full Council agreed for Cllr Cook to become the third bank signatory. It was further agreed that there are already sufficient Cllrs on the Flood Group. It was further agreed that Cllr Cook would join the Personnel Committee and a review of portfolio responsibilities will take place after May 2026 elections.
- b. Nominate one member to deliver nomination papers for elections in May 2026 and review expressions of interest.  
**RESOLVED:** Cllr Simms offered to take the nomination papers subject to work commitments. All agreed to bring nomination papers on 24<sup>th</sup> March 2026. Cllr Simms, Cllr Cook, Cllr Rice and Cllr Forster expressed their interest.
- c. Review and approve GDPR data map policy.  
**RESOLVED:** Full Council approved the policy.
- d. Review and approve updated Privacy Policy.  
**RESOLVED:** Full Council approved the policy.
- e. Review and approve updated Emergency Plan Policy.  
**RESOLVED:** Full Council approved the policy.
- f. Review and approve updated Business Plan.  
**RESOLVED:** Full Council approved the plan.
- g. Review and agree proposal on Local Government Reorganisation (LGR).  
**RESOLVED:** Full Council agreed to option 3 and clerk to make submission.

02/26.07

**BIODIVERSITY**

- a. Review and consider biodiversity updates.  
**RESOLVED:** Full Council noted that the clerk had successfully applied for funding for trees which will be delivered in Autumn 2026. Clerk has further applied for funding for bird houses and more bug hotels through Ramsey Rotary.

02/26.08

**COMMUNITY & HIGHWAYS**

- a. Review feedback from the community on the 20mph speed limit (report enclosed) and decision whether to proceed with Local Highways Initiative (LHI) funding.  
**RESOLVED:** Full Council agreed to apply for 20mph LHI Funding.

- b. Review and consider additional bridge weight sign.  
**RESOLVED:** Full Council agreed to contact Highways regarding diversion information and to request additional signage as the bridge is a listed monument.

**02/26.09 PLANNING**

- a. Windsong, Mill Road (25/02370 HHFUL)  
**RESOLVED:** Approved under clerk's scheme of delegation.

**02/26.10 CLERK'S REPORT**

Report containing activities affecting and pertaining to the Parish are enclosed in the meeting papers.

**RESOLVED:** Full Council accepted and noted the report.

**02/26.11 FINANCE**

To approve accounts for payment on 27<sup>th</sup> February 2026. Please refer to enclosed meeting papers.

**RESOLVED:** Full Council approved the payments and were signed by the Chairman and RFO.

**02/26.12** To review and approve the following. Please refer to enclosed meeting papers.

- a. Income and Expenditure Account.
- b. Cash book and other files.
- c. Bank reconciliation.
- d. Bank balances, interest and charges in the current and deposit accounts.
- e. Cash flow.
- f. Review budget.
- g. Monthly audit.

**RESOLVED:** Full Council approved the above and were signed by the Chairman and RFO.

**02/26.13 CORRESPONDENCE AND COMMUNICATIONS**

The following correspondence has been circulated to Councillors:

- Water Care Newsletter.

**RESOLVED:** Full Council accepted the above communications.

**02/26.14 MATTERS FOR FUTURE AGENDA ITEMS ONLY**

- Defibrillator at Village Hall.
- Unleashed dogs on public highways.

**02/26.15 DATE OF NEXT FULL COUNCIL MEETING**

**RESOLVED:** Full Council accepted the date of Tuesday 31<sup>st</sup> March 2026 in the Wistow Village Hall at 7.30pm. Full Council accepted that the Annual Parish Council Meeting and Annual Meeting of the Parish will take place on Tuesday 19<sup>th</sup> May 2026 at 6:30pm.

**CLOSED 8:25pm**