WISTOW PARISH COUNCIL

WISTOW PARISH COUNCIL

Clerk: Jessica Knights

E-mail: parishclerk@wistowcambsparishcouncil.gov.uk
Tel: 07899987819

MEETING	**Council Meeting**
TIME	7.30pm
DATE	30th September 2025
VENUE	Village Hall, Manor Street, Wistow, Cambs
ATTENDEES	3 – Cllr Leaton (Chairman), Cllr Twigden & Cllr Gregory.

MINUTES

OPEN **7:30pm**

09/25.01 **Welcome and to receive and approve Apologies for Absence**
Apologies received and approved for Cllr Smith, Cllr Simms and District Cllr Lowe.

09/25.02 **To approve and sign the Minutes of previous Meeting**
RESOLVED: Minutes of the Council Meeting held on 29th July 2025 approved.

09/25.03 **To receive Declarations of Interest**
No declarations received.

09/25.04 **Public Participation**
1 member of public in total.

Member 1 enquired regarding the position of Wistowfest26 and the Playground equipment. The outcome is listed below at agenda item 09/25.06. Member 1 asked if the maintenance day could remove the play equipment? Cllr Leaton confirmed it requires a professional company to remove due to H&S.

09/25.05 **District Councillors and County Councillor reports**
County Cllr Martin:
- Local Government Reform, option E.
- Local Plan to be released November 25.

09/25.06 **Matters for discussion & Approval**
Democratic
Review and vote on co-option application.
RESOLVED: Applicant did not attend meeting.

Burial Land
Review research from Clerk provided and discuss a plan of action.
RESOLVED: Await contact from potential land owner.

Village Hall
Consider the VHC's request to host Wistowfest26 on the playing field.
RESOLVED: Defer until next meeting where full Council is present.

Operations
Review and approve Pension. *(In accordance with the Public Bodies (Admission to meetings) Act 1960, sec 1 (2) the public are excluded from this agenda item.)*
RESOLVED: Clerk to undertake more research.

Allocation of new Cllr's portfolio responsibilities.
RESOLVED: Defer until next meeting where full Council is present.

Review and approve annual insurance of £1,343.30.
RESOLVED: Approved.

Review outcome of AGAR and any actions required.
RESOLVED: Clerk to be aware of notice period for 25/26.

Playing field
Review and approve quotes for annual hedge trim.
RESOLVED: Quote of £1,400 approved by Emma Jackson as being the most competitive.

Review annual inspection report and review and approve quotes for removal of high-risk play equipment.
RESOLVED: Quote approved of £850 by Ray Burton as being the most competitive. The play equipment will be replaced in due course but timescales are dependent on grant funding.

Review and approve match funding for new play equipment of £2,069.91.
RESOLVED: Agreed match funding.

Community Engagement
Review and approve Annual Maintenance Day plan and allocation of funding.
RESOLVED: Plan agreed. Cllr Leaton confirmed she will paint the 2 benches and £50 has been allocated from the grant funding towards refreshments and the remaining funds to be used for tools/equipment.

Committees
To appoint 3 Councillors including a Chairman to the Personnel Committee.
RESOLVED: Defer until next meeting where full Council is present.

Highways
Consider position of the allotment hedge.
RESOLVED: Allotment hedge does not pose a H&S risk and will not be cut at this time. Clerk to monitor.

Review and consider the position of re-painting of bridge railings.

RESOLVED: This is not a H&S issue, just aesthetically. Clerk to monitor any heritage grant funding.

Review position with village defibrillators and donation to MAGPAS following free training provided.
RESOLVED: Agreed for £100 donation. Clerk to contact MAGPAS to complete grant funding form. Clerk confirmed a new defib unit is £1,000.00. All agreed to purchase another defib for installation outside village hall and enquire if the VHC can be responsible for installation and maintenance.

Review position of volunteer for speed camera charging.
RESOLVED: Defer until next meeting where full Council is present.

Following Cllr Twigden's immediate departure, the meeting was closed due to not being quorate. All remaining agenda items will be discussed at the next meeting.

09/25.15 **Dates of next monthly meeting**
Parish Council Meeting on Tuesday 28th October 2025 in the Village Hall at 7.30pm

CLOSE **8:43pm**