



## WISTOW PARISH COUNCIL

Clerk: Jessica Knights

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<b>NOTICE OF MEETING</b>	Personnel Committee Meeting
<b>TIME</b>	7.30pm
<b>DATE</b>	20 <sup>th</sup> April 2026
<b>VENUE</b>	Wistow Village Hall, Manor Street, Wistow, Cambs, PE28 2QB (w3w ///passages.surpasses.skate)
<b>MEMBERS</b>	Cllr Simms, Cllr Cook & Cllr Rice
<b>QUORUM</b>	3

### The Summons

In accordance with the Local Government Act 1972, sch 12, paragraph 10(2)(b) members of the Council mentioned above are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) in accordance with the Public Bodies (Admissions to Meetings) Act 1960 section 1(1)

Jessica Knights, PSLCC - Clerk & RFO to Wistow Parish Council

Date: 14<sup>th</sup> April 2026

*J.Knights*

### A G E N D A

**04/26.01-PC WELCOME AND TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
LGA 1972 s85(1) & (2) requires Councillors to provide a reason for their absence & for that reason to be approved by a majority vote at the meeting.

To receive and approve apologies for absence.

**04/26.02-PC TO RECEIVE DECLARATIONS OF INTEREST**  
Councillors must declare any pecuniary or other interests in relation to any agenda item. Councillors must leave the room before any discussion on the disclosed interest, whether during the public forum or elsewhere on the agenda. Councillors cannot remain to hear or make representations unless, accordance with Standing Orders S.13 a dispensation requests must be made which must be in writing and submitted to the Proper Officer before or at the start of the meeting. The Proper Officer's decision is final.

**04/26.03-PC PUBLIC PARTICIPATION**

At the close of this agenda item members of the public will no longer be permitted to address

the Council unless invited to do so by the Chairman. To allow 15 minutes (3 minutes per person) for any members of the public. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified therefore the Council cannot lawfully make decisions under this item.

**04/26.04-PC ELECT CHAIRMAN AND VICE CHAIRMAN**

To elect a Chairman and Vice Chairman of the Personnel Committee and sign declaration of acceptance.

**04/26.05-PC BUSINESS TO BE TRANSACTED**

**Clerk's Annual Appraisal & Pay Scale**

This meeting shall be closed under the Public Bodies (Admission to Meetings) Act 1960 s1(2). A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.