



WISTOW PARISH COUNCIL

Clerk: Jessica Knights

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NOTICE OF MEETING	Council Meeting
TIME	7.30pm
DATE	28 th April 2026
VENUE	Wistow Village Hall, Manor Street, Wistow, Cambs, PE28 2QB (w3w ///passages.surpasses.skate)
MEMBERS	5 – Cllr Simms (Chairman), Cllr Cook, Cllr Gregory, Cllr Rice & Cllr Forster
QUORUM	3
VACANCIES	2

The Summons

In accordance with the Local Government Act 1972, sch 12, paragraph 10(2)(b) members of the Council mentioned above are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) in accordance with the Public Bodies (Admissions to Meetings) Act 1960 section 1(1)

Jessica Knights, PSLCC - Clerk & RFO to Wistow Parish Council

Date: 21st April 2026

J.Knights

AGENDA

- 04/26.01 WELCOME AND TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
LGA 1972 s85(1) & (2) requires Parish Councillors to provide a reason for their absence & for that reason to be approved by a majority vote at the meeting.

To receive and approve apologies for absence.
- 04/26.02 TO APPROVE AND SIGN THE MINUTES OF PREVIOUS MEETING**
To consider, approve and sign the minutes of the Council Meeting held on 31st March 2026 as a true record.
- 04/26.03 TO RECEIVE DECLARATIONS OF INTEREST**

Councillors must declare any pecuniary or other interests in relation to any agenda item. Councillors must leave the room before any discussion on the disclosed interest, whether during the public forum or elsewhere on the agenda. Councillors cannot remain to hear or make representations unless, accordance with Standing Orders S.13 a dispensation requests must is made which must be in writing and submitted to the Proper Officer before or at the start of the meeting. The Proper Officer's decision is final.

04/26.04 PUBLIC PARTICIPATION

At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. To allow 15 minutes (3 minutes per person) for any members of the public. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified therefore the Council cannot lawfully make decisions under this item.

04/26.05 DISTRICT COUNCILLORS AND COUNTY COUNCILLOR REPORTS

To receive reports from District and County Councillors.

**04/26.06 BUSINESS TO BE TRANSACTED
BIODIVERSITY**

- a. Review and consider biodiversity updates.

04/26.07 COUNCIL OPERATIONS & GOVERNANCE

- a. To review and consider an additional member to join the Personnel Committee.
- b. To review the recommendations made by the Personnel Committee following Clerk's annual appraisal on 20th April 2026.
- c. To review and note the first set of changes to the Employment Rights Act 2025 (report enclosed).
- d. To review and note the uncontested elections and approval of new Councillor Training on 6th June 2026 with Cambridgeshire & Peterborough Association of Local Councils (CAPALC).

04/26.08 AMENITIES

- a. To consider purchase of safety cones for the playing field (report enclosed).
- b. To review and consider quotes for removal of stumps in playing field and quotes for skip hire.
- c. To review request from grass maintenance contractor for an extra cut to take place during May 2026.

04/26.09 PLANNING

To review planning applications for:

- a. 19 Harris Lane Wistow Huntingdon (ref 26/00578/HHFUL)
- b. 19 Harris Lane Wistow Huntingdon (ref 26/00523/HHFUL)

04/26.10 CLERK'S REPORT

- a. Report containing activities affecting and pertaining to the Parish are enclosed in the meeting papers.

04/26.11

FINANCE

To approve accounts for payment on 30th April 2026 (report enclosed).

04/26.12

To review and approve the following. Please refer to enclosed meeting papers.

- a. Income and Expenditure Account.
- b. Cash book and other files.
- c. Bank reconciliation.
- d. Bank balances, interest and charges in the current and deposit accounts.
- e. Cash flow.
- f. Review budget.
- g. Monthly audit.

04/26.13

CORRESPONDENCE AND COMMUNICATIONS

The following correspondence has been circulated to Councillors:

- Town & Parish Newsletter March/April 2026.

04/26.14

MATTERS FOR FUTURE AGENDA ITEMS ONLY

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

To raise agenda items for the next meeting.

04/26.15

DATE OF NEXT FULL COUNCIL MEETING

Tuesday 19th May 2026 Annual Meeting of the Parish at 6:30pm and the Annual Parish Council Meeting will take place on Tuesday 19th May 2026 at 7:00pm.