



WISTOW PARISH COUNCIL

MEETING: Parish Council Meeting
DATE: Tuesday 8th September 2026
TIME: 19:30pm
VENUE: Wistow Village Hall, Manor Street, Wistow, Cambs, PE28 2QB (w3w
///passages.surpasses.skate)
MEMBERS: 7 – Cllr Simms (Chairman), Cllr Cook (Vice-Chairman), Cllr Gregory, Cllr Rice, Cllr
Forster, Cllr Pizzie & Cllr Newton.
QUORUM: 3
VACANCIES: 0

The Summons

In accordance with the Local Government Act 1972, sch 12, paragraph 10(2)(b) all members of Wistow Parish Council referred to above are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) in accordance with the Public Bodies (Admissions to Meetings) Act 1960 section 1(1)

By: Jessica Knights, PSLCC - Clerk & RFO to Wistow Parish Council
Date: Wednesday 2nd September 2026
Signed: *J.Knights*

A G E N D A

- 09/26.01 WELCOME AND TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
LGA 1972 s85(1) & (2) requires Parish Councillors to provide a reason for their absence & for that reason to be approved by a majority vote at the meeting.

To receive and approve apologies for absence.
- 09/26.02 TO RECEIVE DECLARATIONS OF INTEREST**
Councillors must declare any pecuniary or other interests in relation to any agenda item. Councillors must leave the room before any discussion on the disclosed interest, whether during the public forum or elsewhere on the agenda. Councillors cannot remain to hear or make representations unless, in accordance with Standing Order S.13 and the Council's Dispensation Policy, a dispensation request is made which must be in writing and submitted to the Proper Officer (Clerk) before or at the start of the meeting. The Proper Officer's decision is final.

Clerk: Jess Knights, PSLCC
Tel: 07401 733818

Email: parishclerk@wistowcambsparishcouncil.gov.uk
Web: www.wistowcambsparishcouncil.gov.uk

Disclosable Pecuniary Interests (DPI)
Other Registerable Interests (ORI)
Non-Registerable Interest (NRI)

09/26.03 TO APPROVE AND SIGN THE MINUTES OF PREVIOUS MEETING

To consider, approve and sign the minutes of the meeting of the Parish Council held on 14th July 2026 as a true and accurate record.

09/26.04 PUBLIC PARTICIPATION

At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. To allow 15 minutes (3 minutes per person) for any members of the public. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified therefore the Council cannot lawfully make decisions under this item.

09/26.05 DISTRICT COUNCILLORS AND COUNTY COUNCILLOR REPORTS

To receive reports from District and County Councillors.

**09/26.06 BUSINESS TO BE TRANSACTED
COUNCIL OPERATIONS**

- a) To consider and approve Data Protection Policy regarding complaints process in accordance with the Data (Use and Access) Act 2025 (DUAA).
- b) To consider and approve training on Planning for Clerk & Councillor.
- c) To consider and approve Insurance (report enclosed).
- d) To consider and approve Cyber Security Insurance (report enclosed).
- e) To review and approve new Internal Auditor for the Financial Year 26-27 (report enclosed).

09/26.07 FINANCIAL

- a) To consider, approve and sign payment list. All invoices have been examined, verified and certified by the RFO prior to submission.
- b) To consider, approve and sign bank reconciliation, cash book, summary budget comparisons and note monthly internal risk audit (enclosed). All financial reports have been certified by the RFO prior to submission.
- c) To consider and approve retrospective approval of emergency works under Clerk's Scheme of Delegation (report enclosed).
- d) To consider, approve and sign retrospective payment list for August 2026.

09/26.08 AMENITIES & HIGHWAYS

- a) To receive update on position regarding the third defibrillator potentially located at the Village Hall.
- b) To discuss options for Community Infrastructure Levy (CIL) funding 26/27.
- c) To review and consider next steps following the Annual Community Feedback Survey (report enclosed).
- d) To review and approve position on the Village Hall's grant application (report enclosed).
- e) To reallocate the Councillor Village Hall Portfolio.
- f) To review and resolve to appoint Grass Maintenance Contractor for 2026-2028.
- g) To resolve to appoint contractor for Annual Hedge Trim (Oaklands Playing Field).

09/26.09 PLANNING & CONSULTATIONS

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To review and resolve the following applications:

- a) Bury Village Draft Neighbourhood Plan under Regulation 14 of the Neighbourhood Planning (General) Regulations 2012.
- b) Cambridgeshire and Peterborough Minerals and Waste Local Plan Review - Scoping Consultation & Call for Sites.
- c) Manor House Manor Street Wistow - 26/01476/HHFUL
- d) Manor House Manor Street Wistow - 26/01477/LBC
- e) Vine House Church Street Wistow (ref 26/01490/TREE)
- f) Planning Powers for Mayors in England – Open Consultation (report enclosed).

09/26.10

CLERK'S REPORT

To review and note the report containing activities affecting and pertaining to the Parish (report enclosed).

09/26.11

MATTERS FOR FUTURE AGENDA ITEMS ONLY

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

To raise agenda items for the next meeting.

09/26.12

DATE OF NEXT FULL COUNCIL MEETING

Tuesday 13th October 2026 in the Village Hall, Wistow at 7.30pm.

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