



WISTOW PARISH COUNCIL

Clerk: Jess Knights

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MEETING	Ordinary Parish Council Meeting
TIME	7:30pm
DATE	9 th June 2026
VENUE	Wistow Village Hall, Manor Street, Wistow, Cambs, PE28 2QB (w3w ///passages.surpasses.skate)
MEMBERS	6 – Cllr Simms (Chairman), Cllr Cook (Vice-Chairman), Cllr Gregory, Cllr Rice, Cllr Forster & Cllr Pizzie.
QUORUM	3
VACANCIES	1

The Summons

In accordance with the Local Government Act 1972, sch 12, paragraph 10(2)(b) members of the Council mentioned above are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) in accordance with the Public Bodies (Admissions to Meetings) Act 1960 section 1(1)

Jessica Knights, PSLCC - Clerk & RFO to Wistow Parish Council

Date: 3rd June 2026

J.Knights

AGENDA

- 06/26.01 WELCOME AND TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
LGA 1972 s85(1) & (2) requires Parish Councillors to provide a reason for their absence & for that reason to be approved by a majority vote at the meeting.

To receive and approve apologies for absence.

- 06/26.02 DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Cook to:

- Sign his declaration of acceptance of office of Councillor.
- Declaration of acceptance of electronic summons.
- Declaration of acceptance of office of Vice-Chairman.

- d. Declaration of 'no changes' to register of disclosable pecuniary interests.

06/26.03 TO RECEIVE DECLARATIONS OF INTEREST

Councillors must declare any pecuniary or other interests in relation to any agenda item. Councillors must leave the room before any discussion on the disclosed interest, whether during the public forum or elsewhere on the agenda. Councillors cannot remain to hear or make representations unless, accordance with Standing Orders S.13 a dispensation requests must is made which must be in writing and submitted to the Proper Officer before or at the start of the meeting. The Proper Officer's decision is final.

06/26.04 TO APPROVE AND SIGN THE MINUTES OF PREVIOUS MEETING

To consider, approve and sign the minutes of the Annual Meeting of the Parish Council held on 19th May 2026 as a true and accurate record.

06/26.05 PUBLIC PARTICIPATION

At the close of this agenda item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. To allow 15 minutes (3 minutes per person) for any members of the public. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified therefore the Council cannot lawfully make decisions under this item.

06/26.06 DISTRICT COUNCILLORS AND COUNTY COUNCILLOR REPORTS

To receive reports from District and County Councillors.

**06/26.07 BUSINESS TO BE TRANSACTED
COUNCIL OPERATIONS**

- a. To review co-option applications received for the position of Councillor.
- b. To review and approve expenses policy and adoption of HMRC mileage increase (report enclosed).
- c. To review legal update from Clerk regarding publication of home address (report enclosed).
- d. To review Chairmanship Training with CAPALC on 4th June 2026, 9:30am-12:30pm of £50.
- e. To review and approve Clerk's attendance at CAPALC's annual conference on 18th September 2026 of £75.

06/26.08 FINANCIAL

- a. To review, approve and sign payment list to be paid on 30th June 2026. All invoices have been examined, verified and certified by the RFO.
- b. To review, approve and sign bank reconciliation, cash book, budget comparisons and note monthly internal risk audit (enclosed).

06/26.09 AMENITIES & HIGHWAYS

- a. To review report received from Dr Howard Manwaring (enclosed) regarding speeding and any action thereof.
- b. To review retrospective approval of works undertaken on the playing field entrance gate.

06/26.10 PLANNING

To review and decide on planning applications:

- a. Brighton & Molesworth Neighbourhood Plan.

06/26.11 CLERK'S REPORT

To review and note the report containing activities affecting and pertaining to the Parish (report enclosed).

06/26.12 MATTERS FOR FUTURE AGENDA ITEMS ONLY

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

To raise agenda items for the next meeting.

06/26.13 DATE OF NEXT FULL COUNCIL MEETING

Tuesday 14th July 2025 in the Wistow Village Hall at 7.30pm.